

**TOWN OF CAMBRIA TOWN BOARD**

**July 14, 2022**

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 14<sup>th</sup> day of July 2022 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

**BOARD MEMBERS PRESENT:**

Wright H. Ellis, Supervisor  
Matthew P. Foe, Councilman  
Jeffrey S. Hurtgam, Councilman  
Benjamin D. Musall, Councilman  
Randy M. Roberts, Councilman

**ALSO PRESENT:**

Paula N. Jones, Deputy Town Clerk  
Jon MacSwan, Highway Superintendent  
Robert Roberson, Attorney  
  
13 Interested individuals

Following salute to the flag, Supervisor Ellis opened the public hearing on Community Development Block Grant funding.

The following public hearing notice was read by the Town Clerk:

**LEGAL NOTICE  
NOTICE OF PUBLIC HEARING  
TOWN OF CAMBRIA  
OFFICE OF COMMUNITY RENEWAL  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

A public hearing will be held on July 14, 2022 at 7:00PM at the Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York, 14132, to discuss the Town's economic development programs and the potential submission of an application for funding to the New York State Office of Community Renewal's Program Year 2022 Community Development Block Grant Economic Development Program to provide financing to support the construction of a manufacturing facility on Junction Road, Town of Cambria. More detailed information regarding the project will be presented at the hearing. Accommodations for disabled and non-English speaking residents will be made available upon advance request.

All interested parties will be heard. Comments, questions and opinions of all interested parties may be emailed to the Town Clerk's Office up to 10:00am on July 14, 2022 (townclerk@townofcambria.com).

Supervisor Ellis explained this grant is to support the tax development project. Supervisor Ellis introduced Chuck Bell, Senior Vice President of Harrison Studio, who explained what the grant application is about and the four resolutions the Town Board has to approve tonight. The Town has to apply for the grant on behalf of the project which is located on Junction Road and will be an 110,000 square foot facility. The company has outgrown its current location in the City of Lockport. This project is over \$20 million dollar investment; currently employing a little over 200 people and have the ability to expand its workforce in the next two years.

*John Soto, Baer Road*, inquired about what is manufactured there, the response was electronic components, circuit boards and it is considered light manufacturing. No toxic chemicals are used in the process.

*Susan Fischer, Carriage Lane*, stated she thought Cambria was pushing to keep the Town more agriculture, not industrial. Mrs. Fischer is concerned about the traffic. Supervisor Ellis stated this property is zoned for industrial.

*Tyler Booth, Lower Mountain Road*, inquired about the section 8 jobs, Mr. Bell replied that the hiring process is an open process, a mix of engineers and assembly/entry level positions. Mr. Booth expressed concerns about if this is good for the Town long term.

Supervisor Ellis closed the public hearing at 7:17 PM.

Supervisor Ellis opened the public scoping session for GEIS.

**Public Scoping Session – GEIS**

TOWN OF CAMBRIA TOWN BOARD NOTICE OF PUBLIC MEETING

Public EIS Scoping Meeting:  
Proposed Niagara County Business Park, Lockport Junction Road.

A public scoping meeting will be held on 7/14/2022 at 7:00pm at the Cambria Town Hall – 4160 Upper Mountain Road, Sanborn, NY 14132. Niagara County has submitted a rezoning application for property they own on Lockport Junction Road for the development of a Business Park. At this meeting, the Town Board will be accepting comments on the scoping document that outlines the topics of what will be studied in the EIS being completed for this project. A copy of the draft scoping document is available on the Town’s website and at the Town Clerk’s Office.

Tim Walck, Wendel, explained the County is looking to rezone the 60 acre property to Planned Development to open it up to commercial or light industrial. Andrea Klyzek is in attendance on behalf of the County for this project. The Town Board declared positive for SEQR because of the size of the parcel, a more in depth study is necessary, an environmental impact study must be prepared and the purpose of the scoping session tonight is to gather input from the public regarding any concerns they might have. Supervisor Ellis stated the document has been on the Town website for the public to review it. The Planning Board will discuss this project at their meeting Monday night and then at the August Town Board meeting a vote may happen for the final scoping document. Mr. Walck will be noting the public’s concerns for the Town Board to review and take into consideration.

*Brad Murphy, Upper Mountain Road*, inquired about the property being an old farm, what are they going to do with the woods on this parcel, and he does not want them to destroy it.

*John Soto, Baer Road*, expressed concerns of hazardous waste, please watch what materials are being used.

Councilman Musall responded stating he has 3 young kids himself; the Town Board cares about this too.

Supervisor Ellis closed the public scoping session at 7:30 PM.

Supervisor Ellis called the regular meeting to order at 7:30 pm. Board members took action upon the following matters:

**APPROVAL OF MINUTES**

**Upon a motion duly made by Councilman Foe and seconded by Councilman Musall, it was resolved to approve the minutes of the work and regular Town Board meetings of June 9, 2022 and special meeting from June 28, 2022.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts      -Motion Carried-**

**APPROVAL OF VOUCHERS**

Having been reviewed by the Town Board, the following claims were presented for payment:

<b>July 14, 2022</b>		
<b>FUND</b>	<b>CLAIM NUMBERS</b>	<b>AMOUNT</b>
<b>Cemetery</b>	<b>8-11</b>	<b>\$547.14</b>
<b>Drainage</b>	<b>8</b>	<b>\$37.92</b>
<b>General</b>	<b>281-347</b>	<b>\$88,703.96</b>
<b>Highway</b>	<b>99-121</b>	<b>\$84,667.15</b>
<b>Refuse</b>	<b>7</b>	<b>\$34,615.65</b>
<b>Sewer Op</b>	<b>26-28</b>	<b>\$279.33</b>
<b>Trust &amp; Agency</b>	<b>9-11</b>	<b>\$18,283.90</b>
<b>Water Operating</b>	<b>95-114</b>	<b>\$55,036.48</b>

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam it was resolved that the abstract of audited vouchers dated July 14, 2022 be approved as read by the Town Clerk.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts      -Motion Carried-**

Supervisor Ellis reported that 2 additional vouchers were submitted late from Cambria Asphalt Products – one from the Highway fund in the amount of \$78,271.66, asphalt for Burch Road and asphalt for the Town Park in the amount of \$12,081.92.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to approve the invoices from Cambria Asphalt in the amount of \$90,353.58.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts      -Motion Carried-**

**CDBG FUNDING APPLICATION**

Supervisor Ellis explained there are four resolutions that need to be acted upon in order to submit the application for the Community Development Block Grant.

**Authorization to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding.**

**WHEREAS**, the development of a manufacturing facility at 5274 Junction Road in the Town of Cambria for Advanced Energy Industries, Inc. or its affiliate (the “Company”) is proposed, at an estimated cost of \$25,010,000, to include construction, the purchase of machinery and equipment and furnishings and fixtures, and soft costs (such development and costs being cumulatively referred to as the “Project”), for the purpose of allowing the Company to expand its manufacturing operations, and

**WHEREAS**, the Company has requested that the Town of Cambria (the “Town”) apply for funding from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the costs associated with the Project, and

**WHEREAS**, the Project will result in substantial benefit to the Town in the form of the creation of up to 100 new full-time employment positions, and

**WHEREAS**, the Town has held a public hearing to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Supervisor is hereby authorized to submit a grant application on behalf of the Town of Cambria for an amount to be determined by OCR, but not to exceed \$750,000, a portion of such amount to be provided as a grant to the Company to finance Project costs and a portion to be used by the Town to fund grant administration costs, and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to execute a grant agreement between the Town and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the Company for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Town Attorney, and be it further

**RESOLVED**, that the Town Supervisor is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant.

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam it was resolved to authorize to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding.**

The question of the adoption of the forgoing Resolution was put to a roll call vote, which resulted as follows:

**WRIGHT H. ELLIS voting AYE**  
**MATTHEW P. FOE voting AYE**  
**JEFFREY S. HURTGAM voting AYE**  
**BENJAMIN D. MUSALL voting AYE**  
**RANDY M. ROBERTS voting AYE**

The Resolution was thereupon declared duly adopted.

**Authorizing the adoption of a Section 3 Participation Plan in connection with Community Development Block Grant funding.**

**WHEREAS**, the Town of Cambria (the “Town”) is applying for a grant from the New York State Housing Trust Fund Corporation (hereinafter the “HTFC”) represented by the New York State Office of Community Renewal (hereinafter the “OCR”) through the Community Development Block Grant (hereinafter “CDBG”) Program for the purpose of assisting Advanced Energy Industries, Inc. and/or its affiliate in the development and equipping of a manufacturing facility within the Town (the “Project”), and

**WHEREAS**, OCR requires that a municipality applying for and receiving a grant adopt a Section 3 Participation Plan, which describes how the municipality will, to the greatest extent possible, provide job training, employment, and contract opportunities for low-or very-low income residents in connection with housing rehabilitation, housing construction or other public construction projects, in accordance with Section 3 of the Housing and Urban Development Act of 1968; and

**WHEREAS**, the Town wishes to adopt the Section 3 Plan in order to meet OCR requirements and permit the application for funding for the Project to go forward.

**NOW THEREFORE BE IT RESOLVED**, that the Cambria Town Board hereby adopts the Section 3 Participation Plan for Section 3 Covered Contracts, as presented to the Town Board.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Musall it was resolved to approve the adoption of a Section 3 Participation Plan in connection with Community Development Block Grant funding.**

The question of the adoption of the forgoing Resolution was put to a roll call vote, which resulted as follows:

**WRIGHT H. ELLIS voting AYE**  
**MATTHEW P. FOE voting AYE**  
**JEFFREY S. HURTGAM voting AYE**  
**BENJAMIN D. MUSALL voting AYE**  
**RANDY M. ROBERTS voting AYE**

The Resolution was thereupon declared duly adopted.

**Authorizing the adoption of a Fair Housing Plan in connection with Community Development Block Grant funding.**

Supervisor Ellis stated the Deputy Building Inspector, Matthew Cooper will be appointed the Fair Housing Officer.

**FAIR HOUSING PLAN  
TOWN OF CAMBRIA**

**I. Introduction**

The Town of Cambria (the “Town”) understands the importance of taking action to further fair housing in the community and is committed to meeting its responsibilities in this respect as a recipient of Federal Community Development Block Grant funds. To ensure that residents are aware of fair housing provisions under Federal and State law and of the processes and assistance available to obtain compliance with existing statutes, the Town has developed this Fair Housing Plan. The Plan describes the procedures developed to further fair housing in the community.

**II. Availability Of Information**

The Town’s Fair Housing Plan recognizes that public knowledge of fair housing provisions is the first step in expanding equal opportunity. Toward that end, the Town **has** taken, or will take the following actions:

A. *Appoint a Fair Housing Officer*

The Fair Housing Officer, Matthew Cooper, appointed by the Town Board, has the following responsibilities:

1. Maintain Federal and State fair housing information in the Community Development Department including brochures issued by the U. S. Department of Housing and Urban Development (HUD) and the New York State Division of Human Rights.
2. Record initial information regarding housing discrimination complaints on a standard form.
3. Forward copies of all complaints to and, as appropriate, consult with the Fair Housing/Equal Opportunity Division of the applicable HUD Office.

B. *Provide Information*

The Town will make available, upon request, copies of applicable Federal and State laws which contain anti-discrimination provisions, including: Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York.

C. *Promote Fair Housing Activities and Available Resources*

The Town will designate the month of April as *Fair Housing Month* and will promote said designation through a Town Board proclamation.

The Town will further promote fair housing and housing resources by posting Fair Housing posters in visible locations within all Municipal buildings.

**III. Discrimination Complaints**

The Town will provide information and assistance to individuals who feel that they have been the victims of discrimination in regard to housing.

A. *Discriminatory Housing Practices*

For the purpose of this Plan, a discriminatory housing practice means an act that is unlawful under sections 804, 805, 806 or 818 of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended). Such discriminatory housing practices include discrimination in the sale or rental of housing, discrimination in the provision of brokerage services, or interference, coercion, or intimidation, as defined under the Act, on the basis of race, color, religion, national origin, sex, handicap or familial status.

B. *Receiving Complaints*

The Fair Housing Officer will record information on a standard form to ensure that a complete file is established. Following this, the Fair Housing Officer will then contact the Department of HUD and/or the New York State Division of Human Rights to review the particulars of the complaint and request guidance in the formal filing of the complaint in cases where the individual decides to use this method. Copies of all complaints will also be forwarded to the Fair Housing and Equal Opportunity Division of the HUD Office in Buffalo, New York. If the complainant decides to take his/her case directly to Federal Court, the Town will consult with the Niagara County Bar Association on the appropriate procedures to be followed and the procedure for securing affordable legal services if the individual is of low- or moderate-income.

**WHEREAS**, the Town of Cambria (the “Town”) is applying for a grant from the New York State Housing Trust Fund Corporation (hereinafter the “HTFC”) represented by the New York State Office of Community Renewal (hereinafter the “OCR”) through the Community Development Block Grant (hereinafter “CDBG”) Program for the purpose of assisting Advanced Energy Industries, Inc. and/or its affiliate in the development and equipping of a manufacturing facility within the Town (the “Project”), and

**WHEREAS**, OCR requires that a municipality receiving a grant of CDBG funds adopt a Fair Housing Plan and appoint a Fair Housing Officer; and

**WHEREAS**, the Town wishes to adopt a Fair Housing Plan in order to meet OCR requirements and permit the application for funding for the Project to go forward.

**NOW THEREFORE BE IT RESOLVED**, that the Town of Cambria Board hereby adopts the Fair Housing Plan, as presented to the Board; and

**BE IT FURTHER RESOLVED**, that Matthew Cooper, Deputy Building Inspector is appointed as the Town’s Fair Housing Officer.

**Upon a motion duly made by Councilman Musall and seconded by Councilman Foe it was resolved to authorizing the adoption of a Fair Housing Plan in connection with Community Development Block Grant funding.**

The question of the adoption of the forgoing Resolution was put to a roll call vote, which resulted as follows:

**WRIGHT H. ELLIS voting AYE**  
**MATTHEW P. FOE voting AYE**  
**JEFFREY S. HURTGAM voting AYE**  
**BENJAMIN D. MUSALL voting AYE**  
**RANDY M. ROBERTS voting AYE**

The Resolution was thereupon declared duly adopted.

**Authorization to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding.**

Supervisor Ellis stated the Deputy Building Inspector, Matthew Cooper will be appointed as the American Disabilities Act Coordinator for the Town of Cambria.

**RESOLVED**, that the Town Board of the Town of Cambria confirms that Matthew Cooper, Deputy Building Inspector will act as the Americans with Disabilities Act Coordinator for the Town of Cambria; and be it

**FURTHER RESOLVED**, that this Board approves the following Notice under the Americans with Disabilities Act:

**NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Cambria will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The Town of Cambria does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

**Effective Communication:** The Town of Cambria will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the Town of Cambria programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The Town of Cambria will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the Town of Cambria offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Town of Cambria, should contact the office of the ADA Coordinator, Matthew Cooper, at 4160 Upper Mountain Road, Sanborn, New York 14132, at (716) 433-8161 or e-mail at mcooper@townofcambria.com as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the Town of Cambria to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the Town of Cambria is not accessible to persons with disabilities should be directed to ADA Coordinator, Matthew Cooper, at 4160 Upper Mountain Road, Sanborn, New York 14132, at (716) 433-8161 or e-mail at mcooper@townofcambria.com.

The Town of Cambria will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable

modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.  
and be it

**FURTHER RESOLVED**, that this Town Board approves the following Grievance Procedure under the Americans with Disabilities Act:

**GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Town of Cambria. Employment related complaints of disability discrimination are covered elsewhere, in policies available from the human resources office of the Town of Cambria.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. No particular format of the complaint is required. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted in writing by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Matthew Cooper, Deputy Building Inspector  
ADA Coordinator  
4160 Upper Mountain Road  
Sanborn, NY 14132

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Town of Cambria and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the agency head or his/her designee.

Within 15 calendar days after receipt of the appeal, the agency head or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with the agency's final resolution of the complaint, or indicating that the matter has been returned to the ADA Coordinator for further action. If further response is indicated, the complainant will be contacted within 15 calendar days.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the agency head or his/her designee, and responses from these two offices will be retained by the Town of Cambria for at least three (3) years.

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts it was resolved to authorize to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding.**



The question of the adoption of the forgoing Resolution was put to a roll call vote, which resulted as follows:

**WRIGHT H. ELLIS voting AYE**  
**MATTHEW P. FOE voting AYE**  
**JEFFREY S. HURTGAM voting AYE**  
**BENJAMIN D. MUSALL voting AYE**  
**RANDY M. ROBERTS voting AYE**

The Resolution was thereupon declared duly adopted.

**CHANGE OF TENANT REQUEST – 3857 EAGLE DRIVE, SANBORN (PD)**

Supervisor Ellis reported the change of tenant request was brought up a couple of months ago and passed on to the Planning Board for review. The Planning Board sent a letter to the Town Board recommending the Town Board grant site plan approval in regard to the application. The amended site plan permits the applicant to lease the premises to produce bath and beauty supplies as proposed with the appropriate landscape and ten (10) parking spaces.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Musall, it was resolved to approve the change of tenant request for 3857 Eagle Drive, Sanborn.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts                   -Motion Carried-**

**TOWN PARK SECURITY CAMERA SYSTEM**

Nothing new to report.

**REZONING APPLICATION – NIAGARA COUNTY PROPERTY**

William Amacher, Planning Board Chairman stated the application has not come before them yet, they will address it at their meeting Monday night.

**TOWN CLERK REPORTS**

The Town Clerk reported receipt of the following:

- Town Clerk Report June:                    Total Receipts:        \$      16,251.52
  - Building Inspector Report June:               Total fees collected: \$      3,612.80
  - Estimated value of construction:                  \$      514,906.80
- In receipt of a request from the Town Justices to attend the NYS Magistrates Association Annual meeting & training seminar in Saratoga Springs, NY from October 30- November 2, 2022.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to approve the Town Justices attendance at the NYS Magistrates Association Annual meeting & training seminar in Saratoga Springs, NY from October 30- November 2, 2022.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts   -Motion Carried-**

**HIGHWAY SUPERINTENDENT REPORTS**

Jon MacSwan, Highway Superintendent, reported as follows:

- Burch Rd. –finishing up, put the shoulders in, will be striped next week.
- Finishing up the route 104 project.
- Tires have been picked up and we will be ready for the Fall tire pickup.

## **WATER SEWER REPORTS**

- One service on route 104 and Budd Road.

Mr. MacSwan reported the pickleball court at the Town Park is complete, striped and ready to go, the walking path, playground and parking lot is sealed and striped. The Park Director is negotiating with Pekin Fire Company for bleachers, pieces and parts for the Town Park.

## **ATTORNEY REPORTS - none**

Supervisor Ellis reported the NYS DOT has responded to the letter from June 13, 2022 for no parking signs between 3977 - 4016 on Route 425 where there has been considerable congestion; the business has been extremely successful which is good news, but the problem is they don't have as much parking as they need, parking on both sides of the road is hazardous. The NYS DOT will be putting signage to address that area. The NYS DOT has also responded to the letter sent regarding the intersection of Route 425 and Upper Mountain Road and will conduct a traffic engineering investigation to review it.

## **BEAR RIDGE SOLAR PROJECT**

Nothing new to report.

## **CONCERNS OF CITIZENS**

*John Soto, Baer Road*, expressed concerns with the one lane road underneath the railroad bridge on Baer Road asking if any stop signs can be put for both sides. The Highway Superintendent stated he will look into what the Town can legally do.

*Susan Fischer, Carriage Lane*, stated she has been to Halligen's and the parking lot is bad, where are the people supposed to park? Supervisor Ellis responded the business is responsible to provide off street parking.

*Tyler Booth, Lower Mountain Road*, inquired about how far Cambria wants to push industrial in the Town, concerns about too much of the Town being zoned Industrial.

*Brad Murphy, Upper Mountain Road*, stated Cambria is a right to farm community, he is not happy about the industrial park.

*John Soto, Baer Road*, inquired about the status of command center, Supervisor Ellis stated GAR will be assessing it over the next few months.

## **NEW BUSINESS**

## **PERSONNEL APPOINTMENTS**

Supervisor Ellis reported there are two new hires, Elizabeth Kline as full time Confidential Secretary effective 6/27/2022 at \$18.50/hour and Shirley Doak as part time Highway Clerk effective 8/8/2022 at \$15.50/hour.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to approve the new hires Elizabeth Kline as Confidential Secretary effective 6/27/2022 at \$18.50/hour and Shirley Doak as Highway Clerk effective 8/8/2022 at \$15.50/hour.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**FIREMAN’S SERVICE AWARD PROGRAM**

Supervisor Ellis requested a motion to amend the 2021 member census for the Cambria fire protection district for the addition of 13 eligible members for the Pekin Fire Company.

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe it was resolved to amend the member census to include 13 eligible members from Pekin Fire Company.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**2022 TOWN OF CAMBRIA FEE SCHEDULE**

Supervisor Ellis reported a few updates to the 2022 fee schedule; the Site Plan review fee for structures over 20,000 square feet will be changed to \$1,000.00+\$0.05 per square foot and to change the standard mileage rate for business travel to 62.5¢ per mile effective July 1, 2022.

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Musall it was resolved to approve the updates to the 2022 Fee Schedule to include the Site Plan review fee for structures over 20,000 square feet will be changed to \$1,000.00+\$0.05 per square foot and to change the standard mileage rate for business travel to 62.5¢ per mile effective July 1, 2022.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**PROCUREMENT POLICY PURCHASE**

**2022-11 Refuse**

Refuse Totes – to replenish the stock

**QUOTES:**

Rehrig Pacific Company - \$12,337.75 – Sole Source

**Upon a motion duly made by Councilman Foe and seconded by Councilman Musall it was resolved to approve a purchase from Rehrig Pacific Company in the amount of \$12,337.75 to replenish the stock of 95 gallon refuse totes.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**ADDITIONAL MATTERS**

Supervisor Ellis announced the Town would like to establish a 3 month moratorium on solar energy project installations within the Town; they need to review and address some things in the current solar local law. Supervisor Ellis would like a motion to call a public hearing for August 11, 2022 at 7PM at Town Hall on a 3 month moratorium for solar energy project installation in the Town of Cambria.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to call a public hearing for August 11, 2022 at 7PM at Town Hall on a 3 month moratorium for solar energy project installation in the Town of Cambria.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

Councilman Foe stated regarding the Niagara County property they are rezoning to PD. It has to go through many steps and there will be a lot of opportunity for public input. Ultimately any business that goes into this park will have to have Town Board approval. The Town Board has heard what everyone had to say, thank you for your comments.

Town of Cambria Town Board  
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Supervisor Ellis stated the County purchased the property over 20 years ago planning to build a new highway garage/public service building and also have a record storage facility. The cost was too high to do so; the property lay dormant until the county highway department started to use it to dump millings.

**ADJOURNMENT**

**As there was no further business, the meeting was adjourned by motion made by Councilman Hurtgam and seconded by Councilman Roberts. Time: 8:12 pm**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

Respectfully submitted,

Paula N. Jones, Deputy Town Clerk