

TOWN OF CAMBRIA TOWN BOARD

February 8, 2018

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 8th day of February 2018 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

BOARD MEMBERS PRESENT:

Wright H. Ellis, Supervisor
Matthew P. Foe, Councilman
Jeffrey S. Hurtgam, Councilman
Randy M. Roberts, Councilman
Joseph Ohol, Councilman

ALSO PRESENT:

Tamara J. Cooper, Town Clerk
Jon MacSwan, Highway Superintendent
Robert Roberson, Attorney
Jamie Johnson, Wendel
2 interested individuals

Following salute to the flag, Supervisor Ellis called the regular meeting to order. The Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Ohol and seconded by Councilman Foe, it was resolved to approve the Minutes of the Town Board meeting of January 11, 2018.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts -Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

| | | | |
|----------------------|--------|-------|---------------|
| Cemetery | Claim | 1 | \$ 1,000.00 |
| Drainage | Claim | 1 | \$ 1,250.00 |
| General Fund | Claims | 26-82 | \$ 160,281.25 |
| Highway Fund | Claims | 6-20 | \$ 67,332.22 |
| Recreation | Claim | 1 | \$ 1,100.00 |
| Refuse Fund | Claim | 1 | \$ 29,006.23 |
| Sewer Operating Fund | Claims | 2-5 | \$ 266,105.51 |
| Trust & Agency | Claims | 2-5 | \$ 452,704.00 |
| Water Operating Fund | Claims | 6-24 | \$ 8,046.54 |

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts, it was resolved that the abstract of audited vouchers dated February 8, 2018, be approved as read by the Town Clerk.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts -Motion Carried-

UNION CONTRACT

Supervisor Ellis indicated that he is in receipt of the Collective Bargaining Agreement between the Teamsters Union 264 and the Town of Cambria, dated: 1/1/2018 through 12/31/2021.

Upon a motion duly made by Councilman Ohol and seconded by Councilman Hurtgam, it was resolved to approve the Collective Bargaining Agreement between the Teamsters Union 264 and the Town of Cambria, dated: 1/1/2018 through 12/31/2021 and authorize the Supervisor to sign it.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts -Motion Carried-

NYS RETIREMENT SYSTEM RESOLUTION

Supervisor Ellis indicated that the Town passed the NYS Retirement resolution in November 2017 with the wage calculation that has always been used- *per pay period*. The state responded back that the Town must use the calculation to determine wages per month.

BE IT RESOLVED, that the Town of Cambria, hereby establishes standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities.

Elected Official

Town Clerk - Tamara J. Cooper

Appointed Official

Assessor – Debra Littere

Deputy Town Clerk I - Paula N. Jones

The resolution in its entirety will be posted on the bulletin board outside the office of the Town Clerk for a period of 30 days.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe, it was resolved to approve the NYS Retirement System Resolution. The entire resolution will be posted on the bulletin board outside the office of the Town Clerk for a period of 30 days.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

TOWN CLERK REPORTS

The Town Clerk reported receipt of the following:

- Town Clerk Report January: Total Receipts: \$25,254.47
- Building Inspector Report January: Total fees collected: \$ 330.00
Total estimated value of construction: \$32,000.00
- In receipt of the NYS Comptrollers Audit Report and it will be available in my office for viewing.
- In receipt of a letter from the DOT with regard to the Thrall Road speed limit reduction. After conducting a traffic study they concluded that the current speed limit will remain in effect. 70% of the traffic was within the 50-59 mph range and decreasing it may result in a larger speed limit differential which can make the road less safe.

HIGHWAY SUPERINTENDENT REPORTS

The Highway Superintendent, Jon MacSwan, reported as follows:

- This has been an active winter with no breakdowns
- Letters have gone out to local pavers to use for summer paving.

WATER/SEWER DEPARTMENTS

No reports.

ATTORNEY REPORTS

No reports.

SUPERVISOR REPORTS

- Cornell Cooperative Extension is hosting a Niagara County Agricultural & Farmland Protection meeting on Thursday, February 15, 2018 from 8:00 am to 9:00 am at 4487 Lake Ave. Lockport, NY.
- Justice Court has been advised by the Office of Unified Court System that they will be receiving a grant in the amount of \$5,050.00 for installation of two doors for court security. The funds will be sent by April 1, 2018, and must be spent on the project within 180 days. The court will be working with the Building Inspector and the Highway Superintendent in order to generate bid specifications.
- The Town Board and Town Attorney are in receipt of a Peddler, Vendor, Solicitor and Mobile Food Vehicle Local Law Draft from the Town Clerk's office. This will be addressed at the March meeting.
- Recycling numbers for the month of January have been reported at 20.6%. The Town continues to be well above the recycling numbers from before the use of carts which was 13-14%.
- Sales tax for 2017 closed at \$12,000.00 less sales tax receipts than the Town budgeted for. The 2017 budget was not raised from the previous year, and in 2016 the Town was ahead by about \$15,000.00. The shortfall will have to be made from the reserves in the General Fund.

CONCERNS OF CITIZENS

There was no one present desiring to be heard on any particular matter.

ELECTRONIC RECYCLING CONTRACT

Supervisor Ellis is in receipt of a new contract with Sunnking. There are increases in the price of the pick-up and disposal of flat screen monitors and televisions; increase of \$.10 a lb. on bare tubes and or broken crt glass; and the other fees remain the same.

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam, it was resolved to approve the 2018 Agreement with Sunnking, Brockport, NY-for pick-up and disposal of electronic recycling and authorize the Supervisor to sign.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

TOWN WIDE LEAK DETECTION STUDY RFP

Tabled until June/July.

ARROWHEAD SPRING VINEYARD ROW REQUEST

Supervisor Ellis indicated that Arrowhead Spring Vineyard is building a new facility. They need a second entrance and the plan was to have it come in directly off of Rt. 93 however, the DOT denied that request. It was then suggested that there be an entrance off of the spur that goes off Rt. 93 to Lower Mt. Rd. That would necessitate them to put in a gravel driveway going south onto their proposed parking area. The issue is that the parking area and the gravel driveway are within the state right of way for Rt. 93. The Town is in receipt of a letter from Arrowhead Spring requesting the Town to write a letter of support for the permit.

WHEREAS Arrowhead Spring Vineyard has requested that the Town of Cambria by its Town Board, submit a letter to NYSDOT in support of its request for a permit to open, install, and use a driveway located on the NYS right of way situate to the west of State Route 93 running south from the Lower Mountain Road access road to the Vineyard's proposed customer parking area.

NOW THEREFORE, BE IT RESOLVED that the Town of Cambria support the request of Arrowhead Spring Vineyard and that the Town Supervisor be authorized to communicate such Town support to NYSDOT by appropriate letter.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe, it was resolved to approve the resolution for the Town of Cambria Town Board to write a letter to the NYSDOT supporting the request of Arrowhead Spring Vineyard to open, install, and use a driveway located on the NYS right of way situate to the west of State Route 93 running south from the Lower Mountain Road access road to the Vineyard's proposed customer parking area.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

PROCUREMENT POLICY PURCHASE

RECREATION

Supervisor Ellis indicated that a procurement form has been submitted for the purchase two mesh banner windscreen with grommets for the back stops at the Town Park. Three proposals were received. The lowest was submitted by EMAN Ink in the amount of \$550.00 each- total purchase amount is \$1,100.00.

Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts it was resolved to accept the proposal from EMAN Ink, Niagara Falls, NY- total purchase amount is \$1,100.00.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

HIGHWAY

Highway Superintendent Jon MacSwan indicated that the 1996 Peterbilt truck has a rotted wing plow and is in need of replacing. The replacement wing plow- is available on state contract in the amount of \$4,542.00 through Henderson Products, NY.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam it was resolved to approve the purchase of a wing plow on state contract through Henderson Products, NY in the amount of \$4,542.00.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

CEMETERY

Highway Superintendent Jon MacSwan submitted a procurement form for the removal of a maple tree in the Mount View Cemetery. Three proposals were received. The lowest was submitted by BL Tree Care to remove damaged and rotted Norway Maple, including removal of wood, brush and debris in the amount of \$1,500.00.

