



**If downloading this form online, please see the Rules/ Guidelines for Community Room Use*

**** IT IS YOUR RESPONSIBILITY TO PICK UP THE KEY BEFORE YOUR SCHEDULED EVENT****

Key may be picked up on the day of the event or on the Friday prior to a weekend event.

OFFICE HOURS ARE MONDAY 6 FRIDAY 8:00 AM 6 4:00 PM.

NO ANIMALS OF ANY KIND ARE ALLOWED IN THE COMMUNITY ROOM

**TOWN OF CAMBRIA
COMMUNITY ROOM USE APPLICATION**

CAMBRIA RESIDENT: YES NO

APPLICANT: _____

SERVICE ORGANIZATION: _____

ADDRESS: _____
Street City Zip

CONTACT PHONE NUMBER: _____

SPECIFIC PURPOSE OF USE: _____

DATE (S) REQUESTED: _____

NUMBER OF PARTICIPANTS: _____ HOURS: _____

WILL KITCHEN FACILITIES BE USED? YES NO

*****Upon my signature, I hereby acknowledge receipt of the rules/ guidelines governing the use of Cambria's Community Room, accept responsibility for compliance with said rules, and maintain that this event is not for profit and no animals will be present during the time frame the room is rented.**

SIGNATURE: _____ DATE: _____

~ OFFICE USE ONLY~

STATUS:

APPROVAL GRANTED: _____ DATE: _____

FEE RECEIVED: _____ DATE: _____ WAIVED: YES NO

DENIED: _____ REASON: _____

Arrangement for key pick-up should be made with the Town Clerk's Office.

Any building issues or concerns please contact: Jon MacSwan 6 531-2089

Any other questions please contact Tamara Cooper @ 998-3637 or Paula Jones @ 863-9227