

TOWN OF CAMBRIA TOWN BOARD

January 11, 2018

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 11th day of January 2018 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

BOARD MEMBERS PRESENT:

Wright H. Ellis, Supervisor
Matthew P. Foe, Councilman
Jeffrey S. Hurtgam, Councilman
Randy M. Roberts, Councilman
Joseph Ohol, Councilman

ALSO PRESENT:

Tamara J. Cooper, Town Clerk
Jon MacSwan, Highway Superintendent
Robert Roberson, Attorney
David Godfrey, Legislator
8 interested individuals

Following salute to the flag, Supervisor Ellis called the regular meeting to order. The Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Ohol and seconded by Councilman Foe, it was resolved to approve the Minutes of the Town Board meeting of December 14, 2017.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

December 31, 2018

General Fund	Claims	622-656	\$ 36,089.01
Highway Fund	Claims	221-226	\$ 24,469.09
Refuse Fund	Claims	19 & 20	\$ 28,792.47
Sewer Operating Fund	Claims	51-55	\$ 13,928.35
Trust & Agency	Claims	34-36	\$ 501.64
Water Operating Fund	Claims	200-207	\$ 2,766.01

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General Fund	Claims	1-25	\$ 32,633.21
Highway Fund	Claims	1-5	\$ 21,162.48
Sewer Operating Fund	Claims	1	\$ 7.80
Trust & Agency	Claims	1	\$ 2,030.95
Water Operating Fund	Claims	1-7	\$ 28,796.34

Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts, it was resolved that the abstract of audited vouchers dated December 31, 2017 and January 11, 2018, be approved as read by the Town Clerk.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

TOWN OF CAMBRIA RE-ORGANIZATIONAL MEETING

- 1. Town Board Meeting** 2nd Thursday of each month at 7 PM at the Town Hall;
Work meeting as scheduled
- 2. Planning Board Meeting** 3rd Monday of each month at 7 PM at the Town Hall; Exceptions due to conflicts relating to certain holidays:
- 3. Zoning Board Meeting** 4th Monday of each month at 7 PM at the Town Hall; Exceptions due to conflicts relating to certain holidays:
- 4. Newspaper Publications** Authorize advertising in Union Sun & Journal or Niagara Gazette, as needed
- 5. Official Banks** KeyBank (Sanborn/Cambria) for Town Justices
M & T Bank (Lockport) for all other departments
- 6. Authorize Supervisor to invest money in accordance with the Investment Policy as reviewed and approved**

7. Approve 2018 Fee Schedule

8. Authorize Department Heads and Elected Officials and/or their designees to attend monthly and regional association meetings / training schools as scheduled.

9. APPOINTMENTS:

Assessment Review Board	Suzanne Pude, five-year term expiring 9/30/2022
Buildings-Grounds Maintenance Manager	Jon T. MacSwan, one-year term
Cambria Housing Authority	Rae Amacher, five-year term expiring 4/18/2022
Cemetery Superintendent	Jon T. MacSwan, one-year term
Cemetery Supt. Assistant	Steven M. Kroening, one-year term
Computer Tech. Committee	Matthew P. Foe, one-year term Lynn J. Schlemmer, one-year term
Drainage Committee	Matthew P. Foe, one-year term Joseph Ohol, one-year term Steven M. Kroening, one-year term Jon T. MacSwan, one-year term
Ethics Board	Lou Ann Murawski, three-year term expiring 12/31/2020
Highway Foreman	Steven M. Kroening, one-year term
Justice Court Clerks	Joy W. Caldwell, one-year term M. Sandra Jowdy, one-year term
Planning Board Chairman	William J. Amacher, one-year term
Planning Board Member	Roger Schreader, Sr, five-year term expiring 12/31/2022
Planning Board Alternate	Michael Sieczkowski, one year term
Records Management Officer	Tamara J. Cooper, one-year term
Baseball Director	Rodney Hogg, one-year term
Town Park-Youth Program Chairman	George J. Bush, one year term
Town Park-Youth Program Committee	Margaret A. Mayer, one year term Thomas H. Seefeldt, one year term Susan R. Wendt, one year term
Water-Sewer Department Manager	Jon T. MacSwan, one-year term
Water-Sewer Department Foreman	Daniel S. Shoop, one-year term
Zoning Board of Appeals Chairman	Peter A. Smith, one-year term
Zoning Board of Appeals Member	Bradley Rowles , five-year term expiring 12/31/2022
Zoning Board Alternate	Cheryl L. Shoop, one-year term

10. Approve the 2018 Town of Cambria Volunteer Firemen’s Service Award point system for Cambria and Pekin Fire Companies

11. Authorize Supervisor to sign and pay contracts/agreements as follows:

Cambria Housing Authority	10,000.00
Dale Association	5,000.00
Friendship Club	1,000.00
Inter-Community Services	250.00
Niagara Community Action Program	2,500.00
Niagara Military Affairs Council (NIMAC)	1,500.00
Ransomville Library	3,985.00

S P C A of Niagara County	10,224.00
Sanborn-Pekin Library	35,000.00
Sanborn Post 969 - American Legion	500.00
Sanbornites	4,000.00
Union Cemetery of Northeast Cambria	1,000.00

12. Authorize Supervisor to pay all utilities, refuse, medical insurance, authorized payroll deductions, charge account invoices and postage as billed

13. Designation of C. W. Baker Insurance Agency, Inc. as Agent for Town Insurance

14. Authorize Supervisor to hire Engineer and Attorney as needed

15. Authorize rate of pay (annual) for Town Employees-Officers as follows:

Administrative Assistant	59,562.00	Historian	3,500.00
Assessor	43,600.00	Historian - Deputy	1,400.00
Baseball Director	3,545.00	Records Management Officer	1,926.00
Budget Officer	3,095.00	Recreation Director	8,085.00
Building Inspector	27,300.00	Registrar Vital Stats	1,135.00
Building/Grounds Manager	2,875.00	Registrar Vital Stats - Deputy	597.00
Cemetery Superintendent - Assistant	1,950.00	Sewer-Water Manager	1,930.00
Foreman - Highway	1,417.80	Tax Collector - Deputy	1,525.00
Foreman - Sewer - Water	3,859.29	Town Clerk - Deputy I	36,604.00

16. Authorize pay rates for Town Employees as follows:

Department	Position	Full Time per hour	Seasonal per hour
Highway	Laborer		10.40
	Mechanic	24.47	-----
	Truck Driver	N/A	11.00 to 12.00
	Motor Equipment Operator	24.47	-----
Water - Sewer	Laborer		10.40
	Maintenance - Sewer	24.47	-----
	Maintenance -Water	24.47	-----

- 17. Elections - Voting Machine Inspectors 25.00 per machine/per occasion
- 18. Assessment Review Board - Member 105.00 first day
- Secretary 85.00 additional day(s)
- Secretary 13.30 per hour
- 19. Planning Board - Chairman 110.00 meeting
- Member 72.00 meeting
- Alternate 30.00 meeting
- 20. Zoning Board - Chairman 110.00 meeting
- Member 72.00 meeting
- Alternate 30.00 meeting
- 21. Town Park-Youth Program - Chairman 35.00 meeting
- Member 30.00 meeting
- 22. Assessor Clerk 15.50 per hour
- 23. Executive Secretary 18.80 per hour
- 24. Groundsperson I 11.70 per hour
- 25. Groundsperson II 11.20 per hour
- 26. Highway Clerk 14.70 per hour
- 27. Justice Clerk 18.70 per hour
- 28. Justice Court Officers 20.60 per hour
- 29. Laborer - Buildings 14.00 per hour
- 30. Laborer - Town Park 10.70 per hour
- 31. Planning/Zoning Clerk 15.50 per hour
- 32. Town Clerk - Deputy II 14.95 per hour
- 33. Water Clerk 15.50 per hour

34. Payroll Schedule:

- *General, Highway, Water, Sewer, Drainage and Summer Recreation are paid bi-weekly.*
- *Monthly positions are processed with the last bi-weekly pay of the month.*

35. Terms specified for one year will expire 12/31/2018.

Upon a motion duly made by Councilman Foe and seconded by Councilman Ohol, it was resolved to approve the January 11, 2018, re-organizational appointments, meeting schedules, salary schedules and various authorizations numbered 1-35.

Roll Call Vote:

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

- Mount View Cemetery YE 2017 Total Receipts: \$7,900.00
- In receipt of a letter from the DOT regarding Thrall Rd speed limit reduction and they are initiating a traffic engineering investigation and they will contact the Town at the conclusion with their findings
- Letter from Cambria Fire Company requesting the removal of the following members from the active roster:

Robert Leary- Upper Mt. Rd.
Haillie Rotoli- Lower Mt. Rd.
Kimberly Salerno (Rotoli)-Lower Mt. Rd.
Anderew Dysard-West Creek Drive, Niagara Falls
Ray Schultz-Upper Mt. Rd.
Mark Printup-Buffalo St.
James Gray- Cambria Wilson Rd.
Brent Stoltman-Lower Mt. Rd.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Ohol, it was resolved to remove Robert Leary- Upper Mt. Rd., Haillie Rotoli- Lower Mt. Rd., Kimberly Salerno (Rotoli)-Lower Mt. Rd., Anderew Dysard-West Creek Drive, Niagara Falls, Ray Schultz-Upper Mt. Rd., Mark Printup-Buffalo St., James Gray- Cambria Wilson Rd., Brent Stoltman-Lower Mt. Rd from the Cambria Volunteer Fire Co active roster.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

- In receipt of the 2018 Rosters from Cambria and Pekin Fire Companies

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam, it was resolved to approve the 2018 rosters of Cambria Volunteer Fire Company and the Pekin Fire Company in order that the members be covered under the Town's Workmen's Compensation Plan.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

HIGHWAY SUPERINTENDENT REPORTS

The Highway Superintendent, Jon MacSwan, reported as follows:

- The brush pile has been mulched and hauled away
- The trucks have had no major break downs
- Tomorrow some ice is expected and the Town has plenty of salt
- Highway employees are working a night shift- they are preparing for summer equipment and if any vehicle issues arise during the day- it is fixed at night

WATER/SEWER DEPARTMENTS

No reports.

ATTORNEY REPORTS

No reports.

CONCERNS OF CITIZENS

Supervisor Ellis recognized students in the audience from Starpoint and North Tonawanda in attendance for their government class.

**David Edbauer
3715 Plank Rd.**

Mr. Edbauer asked the Town Board if there had yet been a discussion regarding making the audio of Planning, Zoning and Town Boards available online. Supervisor Ellis indicated there had not been. Mr. Edbauer asked if there was a timeline for such discussion and there is not.

Mr. Edbauer asked the Town Board-with baseball right around the corner, if they would consider Councilman Roberts idea of selling advertising for the diamonds to defray the cost of upkeep of the Town Park. Supervisor Ellis indicated that the problem with the advertising on the fences is aesthetics.

**David Godfrey
Niagara County Legislator**

Mr. Godfrey said he is looking forward to working with the Town Board in 2018 and serve in any way he can. Mr. Roberson asked about the lake levels. Mr. Godfrey reported that the increase in the lake water level will happen again. The water level is 14ö above where it should be now and it will keep rising with all the precipitation.

RECYCLING

Supervisor Ellis reported that it has been a couple years since Cambria has implemented the recycling carts. This was in an attempt to improve the recycling program. The month of December revealed the Town is up to 23.3 % recycling from 13-14% recycling prior to the carts.

PROCUREMENT POLICY PURCHASE

REFUSE

Supervisor Ellis indicated that a procurement form has been submitted for the purchase of 54 recycling carts for new construction and to replace damaged carts. In addition, 50 wheels for stock will also be purchased. They will be purchased from the original supplier of the carts Cascade Engineering in the amount of \$3,368.20.

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to approve the purchase of 54 recycle carts and 50 wheels from Cascade Engineering in the amount of \$3,368.20.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

HIGHWAY

Two proposals were received to grind weeds and brush that is collected from along the roadside/highway. Both proposals came in at \$4,500.00. In the one proposal they take the mulch and in the Lardon Construction proposal, the Town keeps the mulch.

Upon a motion duly made by Councilman Ohol and seconded by Councilman Foe it was resolved to approve the proposal from Lardon Construction to grind weeds and brush for the Town at a cost of \$4,500.00.

Ayes: Ellis, Foe, Hurtgam, Ohol, Roberts

-Motion Carried-

ADJOURNMENT

The meeting was adjourned by motion made by Councilman Hurtgam and seconded by Councilman Roberts.
Time: 7:25pm

Respectfully submitted,

Tamara J. Cooper
Town Clerk