

**TOWN OF CAMBRIA TOWN BOARD
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6. Authorize Supervisor to invest money in accordance with the Investment Policy as reviewed and approved

7. Approve 2013 Fee Schedule

8. Authorize Department Heads and Elected Officials and/or their designees to attend monthly and regional association meetings as scheduled.

9. APPOINTMENTS:

Buildings/Grounds Maintenance Manager	Jon T. MacSwan, one-year term
Building Inspector/Code Enforcement Officer	James P. McCann
Cambria Housing Authority	Michael Sieczkowski, term to expire 4/18/15
Cemetery Superintendent	Jon T. MacSwan, one-year term
Cemetery Supt. Assistant	Steven M. Kroening, one-year term
Computer Tech. Committee	Matthew P. Foe, one-year term Lynn J. Schlemmer, one-year term
Constable	Richard M. Dalton, Sr., one-year term
Drainage Committee	Robert E. Blackman, one-year term Joseph Ohol, one-year term Steven M. Kroening, one-year term Jon T. MacSwan, one-year term
Ethics Board	Marlene Horvath, three-year term expiring 12/31/15
Highway Foreman	Steven M. Kroening, one-year term
Justice Clerks	Joy W. Caldwell, one-year term M. Sandra Jowdy, one-year term
Planning Board Chairman	William J. Amacher, one-year term
Planning Board Member	Roger Schreder, Sr., five-year term expiring 12/31/17
Alternate Member	Gerald E. Kroening, one-year term
Planning Board Secretary	Marjorie E. Meahl - one year term
Records Advisory Board	Brooke Morse
Records Mgt. Officer	Lou Ann Murawski, one-year term
Recreation Committee Chairman	Lawrence D. Amacher, Jr., one-year
Recreation Committee Members	Steven Larson, three-year term expiring 12/31/15 James Schwab, five-year term expiring 12/31/17
Alternate Member	Gabrielle Foe, one-year term
Baseball Director	Rodney Hogg, one-year term

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Water/Sewer Dept. Manager	Jon T. MacSwan, one-year term
Water/Sewer Dept. Foreman	Randall J. Shoop, one-year term
Zoning Board of Appeals Chairman	John Reardon, one-year term
Zoning Board of Appeals Member	Donald Robinson, five-year term expiring 12/31/17
Alternate Member	Michael Sieczkowski, one-year term
Zoning Board Secretary	Marjorie E. Meahl, one-year term

10. Approve the 2013 Town of Cambria Volunteer Firemen’s Service Award point system for Cambria and Pekin Fire Companies

11. Authorize Supervisor to sign and pay contracts/agreements as follows:

Cambria Housing Authority	10,000.00
Dale Association	5,000.00
Friendship Club	1,000.00
Niagara Community Action Program	2,500.00
Niagara Military Affairs Council (NIMAC)	\$1,500.00
Ransomville Library	3,605.00
Sanborn-Pekin Library	32,000.00
Sanborn Post 969 - American Legion	750.00
Sanbornites	4,000.00

12. Authorize Supervisor to pay all utilities, refuse, medical insurance, authorized payroll deductions, charge account invoices and postage as billed

13. Designation of C. W. Baker Insurance Agency, Inc. as Agent for Town Insurance

14. Authorize Supervisor to hire Engineer and Attorney as needed

15. Authorize rate of pay (annual) for Town Employees/Officers as follows:

Administrative Assistant	52,272.00	Historian	3,137.00
Assessor	43,075.00	Historian - Deputy	1,255.00
Baseball Director	3,199.00	Records Management Officer	1,743.00
Budget Officer	2,784.00	Recreation Director	4,266.00
Building Inspector	20,000.00	Registrar Vital Stats	1,025.00
Building/Grounds Manager	2,598.00	Registrar Vital Stats - Deputy	538.00
Cemetery Superintendent - Assistant	1,758.00	Sewer-Water Manager	1,730.00
Foreman - Highway	1,290.48	Tax Collector - Deputy	1,370.00
Foreman - Sewer - Water	3,513.70	Town Clerk - Deputy I	34,083.00

16. Authorize pay rates for Town Employees as follows:

Department	Position	Full Time per hour	Part Time per hour
Highway	Laborer	7.50 to 10.20	7.50 to 9.00
	Mechanic	22.27	-----
	Truck Driver	N/A	9.00 to 11.00
	Motor Equipment Operator	22.27	-----
Water - Sewer	Laborer	7.50 to 10.20	7.50 to 9.00
	Maintenance - Sewer	22.27	-----
	Maintenance -Water	22.27	-----

17. Elections: Voting Machine Inspectors \$20 per machine per occasion

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18.	Assessment Review Board - Member	95.00	first day
		85.00	additional day(s)
19.	Planning Board - Chairman	90.00	meeting
	- Member	62.00	meeting
	- Alternate	25.00	meeting
20.	Recreation Committee - Chairperson	35.00	meeting
	- Member	30.00	meeting
21.	Zoning Board - Chairman	90.00	meeting
	- Member	62.00	meeting
	- Alternate	25.00	meeting
22.	Groundsperson I	9.41	per hour
23.	Groundsperson II	8.89	per hour
24.	Highway Clerk	13.92	per hour
25.	Justice Clerk	16.58	per hour
26.	Justice Court Officers	18.25	per hour
27.	Laborer – Buildings	10.76	per hour
28.	Laborer - Town Park	7.69	per hour
29.	Planning/Zoning Stenographer	15.73	per hour
30.	Real Property Appraisal Technician Trainee	13.78	per hour
31.	Town Clerk - Deputy II	13.24	per hour
32.	Water Typist I	15.48	per hour
33.	Water Account Clerk Typist	14.11	per hour

34. Payroll Schedule: *General, Highway, Water, Sewer, Drainage and Summer Recreation are paid bi-weekly.
Monthly positions are processed with the last bi-weekly pay of the month.*

Terms specified for one year expire 12/31/2013

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts, it was resolved to approve the re-organizational appointments, meeting schedules, salary schedules and various authorizations numbered 1 – 34.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts

-Motion Carried-

SUPERVISOR/TOWN CLERK/HIGHWAY SUPERINTENDENT APPOINTMENTS

Supervisor Ellis announced the following appointments:

- ◆ Joseph Ohol, Deputy Town Supervisor
- ◆ Brooke Morse, Town Historian and Gail Reinbird, Deputy Town Historian
- ◆ Town Board Liaison Appointments:
 - Councilman Matthew Foe, Planning Board;
 - Councilman Robert Blackman, Zoning Board of Appeals
 - Councilman Randy Roberts, Recreation
 - Councilman Joseph Ohol, Highway, Water and Sewer Departments

Lou Ann Murawski, Town Clerk announced the following appointments:

- ◆ Tamara J. Cooper, Deputy Clerk I
- ◆ Paula N. Jones, Deputy Clerk II

Jon T. MacSwan, Highway Superintendent announced the following appointment:

- ◆ Steven Kroening, Deputy Highway Superintendent

ANNUAL FINANCIAL REPORT SUBMITTAL

Upon a motion duly made by Councilman Roberts and seconded by Councilman Blackman, it was resolved to authorize the Town Supervisor to submit to the Town Clerk a

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copy of the annual financial report within the time frame, including any extensions allowed by the State Comptroller, as set forth in the Town Law and the General Municipal Law.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts

-Motion Carried-

CROWN CASTLE LEASE AGREEMENT

Attorney Roberson stated that, at the request of the Supervisor, he made contact with the attorney who wrote the article in a recent Association of Towns publication regarding cell towers to request that he act as our consultant on whether to extend the cell tower lease or sell. The consultant attorney indicated he would pursue the matter and submit documents for review.

Supervisor Ellis indicated the Attorney who wrote the article has a level of expertise in the field that we do not have.

FORMER LOCKPORT AFS REMEDIATION/DEMOLITION WORK

Randy Roeseler, Wendel, indicated there is no current activity at the site.

Supervisor Ellis indicated we will be closing out the Brownfield grant.

FORMER LOCKPORT AFS SANITARY SEWER WORK

The contract is completed and was approximately \$7,500 less than anticipated. Supervisor Ellis indicated the bond resolution, which was authorized, will not be needed; however, the bonding resolution stays in place if we do work in the future.

SOLAR ENERGY LOCAL LAW

Supervisor Ellis indicated the Board has reviewed the proposed local law and are prepared to schedule a public hearing for the February Board meeting.

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts, it was resolved to schedule a public hearing on the proposed Local Law #1, 2013 Regulating Solar Energy Systems for February 14, 2013 at 8:00 pm.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts

-Motion Carried-

TOWN CLERK REPORTS

The Town Clerk reported receipt of the following:

- ◆ Town Clerk Report, December 2012 – Total Receipts: \$22,939.72
- ◆ Town Clerk Report, January – December 2012 – Total Receipts: \$532,121.84
- ◆ Building Inspector's Report – December 2012 – Total Receipts: \$500.00
Total estimated value of construction cost: \$16,500.00
- ◆ Building Inspector's Annual Report – Subject to review due to corrections in May/August reports
- ◆ 2013 Rosters for Cambria Volunteer Fire Company and Pekin Fire Company

Upon a motion duly made by Councilman Foe and seconded by Councilman Ohol, it was resolved to approve the rosters submitted by Cambria Volunteer Fire Company and Pekin fire Company.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts

-Motion Carried-

- ◆ Letter from Pekin Fire Co., requesting that the name of Wade Anderson, Jr., 5306 Upper Mountain Road, Lockport, NY be added to the roster of active members and that the names of John E. Fair, 5319 Shawnee Road, Sanborn, NY and Patricia A. Ziuko, 2000 Saunders Settlement Road, Niagara Falls, NY be removed from the roster of active members.

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Upon a motion duly made by Councilman Ohol and seconded by Councilman Blackman, it was resolved to approve the request of Pekin Fire Company to add the name of Wade Anderson Jr. to the roster of active members, pending receipt of the required medical form and to remove the names of John E. Fair and Patricia Ziuko as requested.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

- ◆ Letter of resignation submitted by Clifford E. Burch, Building Inspector – Supervisor Ellis stated that Clifford Burch served as Building Inspector for 17 years, being the second longest serving Building Inspector in Cambria’s history. He requested a Town Board resolution for the issuance of a certificate of appreciation for his service and support. He indicated a retirement luncheon is planned for January 21st in his honor.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Ohol, it was resolved that a certificate of appreciation be issued to Clifford E. Burch for his service as Building Inspector/Code Enforcement Officer.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

Highway Superintendent Reports

Jon MacSwan, Highway Superintendent, reported that, with the break in the weather this past week, his Department is below the average man hours.

He also indicated they are still using last year’s salt supply and are in good shape. At the Town Park, the baseball dugouts and fence have been installed with no further work planned at this time.

TOWN POLICY AND PROCEDURES REVIEW COMMITTEE

Councilman Foe indicated his Committee will soon be starting their review and update of the next round of existing ordinances/procedures. He expects the process to go fairly quickly.

ATTORNEY REPORTS – No reports presented.

CONCERNS OF CITIZENS – There was no one present desiring to be heard.

WATER/SEWER DEPARTMENT TRAINING

Supervisor Ellis indicated approval is required for the attendance of three employees of the Water/Sewer Department at a training session sponsored by the WNY Water Works Association to be held in Batavia, NY on February 13th.

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved that Randy Shoop, Daniel Shoop and Thomas Reed be authorized to attend the WNY Water Works Association training session to be held in Batavia, NY on February 13, 2013.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

ENGINEER/ATTORNEY CONTRACTS

Supervisor Ellis requested authorization to enter into agreements with the Attorney and Engineer. He indicated the Engineer agreement calls for a 2% increase in their retainer fee

Upon a motion duly made by Councilman Ohol and seconded by Councilman Blackman, it was resolved to approve the 2013 contracts with Brandt, Roberson & Brandt, P.C., Attorneys and Wendel Engineers.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

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EAGLE SCOUT PROCLAMATION

Supervisor Ellis announced that Matthew Morgan has attained his Eagle Scout Award.

The following Proclamation was presented for the Board's consideration:

Whereas, the Boy Scouts of America was founded on February 8, 1910, in the United States of America; and

Whereas, in September 2001, Matthew Morgan joined Cambria Cub Scout Pack 8 as a Tiger Cub; and

Whereas, Matthew earned his Arrow of Light in March of 2006, at which time he crossed over into Cambria Boy Scout Troop 8; and

Whereas, Matthew has earned 37 merit badges representing a wide range of interests, 3 religious awards, was inducted into the Order of the Arrow in 2008 and served his Troop as Patrol Leader, Scribe, Instructor and Senior Patrol Leader; and

Whereas, Matthew has exemplified leadership qualities, organizational skills and strength of character while completing his Eagle Scout Project by renovating the Weaver Family Cemetery on Thrall Road; and

Whereas, as a member of Troop 8, Matthew, through his hard work and personal commitment, attained the rank of Eagle Scout on November 19, 2012, the highest and most prestigious rank offered by the Boy Scout Program; and

Whereas, the Scout motto is "Be Prepared", and from the day that Matthew became a Scout, he set about preparing to help other people; and

Whereas, the Scout Law sets goals and standards to live by and Matthew has demonstrated that he is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent; and

Whereas, Scouts believe it is their duty to love their country, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies; and

Whereas, character, participation and leadership are the basis of good citizenship; therefore, be it

Resolved, the Town of Cambria is proud of your achievement, advancement to the rank of Eagle Scout, and shares with you in one of the greatest occasions, not merely of your career as a Scout, but of your whole life, and honors you this day by resolution of the Town Board on January 10, 2013.

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Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts, it was resolved to approve the Eagle Scout Proclamation honoring Matthew Morgan.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts

-Motion Carried-

ADJOURNMENT

As there was no further business, the meeting was adjourned by motion made by Councilman Ohol and seconded by Councilman Blackman. Time: 8:30 pm.

Respectfully submitted,

Lou Ann Murawski
Town Clerk

