

TOWN OF CAMBRIA TOWN BOARD

DECEMBER 12, 2013

The regular meeting of the Town of Cambria Town Board was held at 8:00 pm on the 12th day of December 2013 at the Town of Cambria Town Hall, 4160 Upper Mountain Road, Town of Cambria, NY

BOARD MEMBERS PRESENT:

Wright H. Ellis, Supervisor
Robert E. Blackman, Councilman
Matthew P. Foe, Councilman
Joseph Ohol, Councilman
Randy Roberts, Councilman

ALSO PRESENT:

Lou Ann Murawski, Town Clerk
Jon T. MacSwan, Highway Superintendent
Robert Roberson, Attorney
Randy Roeseler, Wendel Duchsherer
David Godfrey, Niagara County Legislator
Three interested individuals

Following salute to the flag, Supervisor Ellis called the meeting to order.

Supervisor Ellis opened the meeting recognizing Councilman Robert E. Blackman and Town Clerk Lou Ann Murawski for their years of service to the Town of Cambria.

Supervisor Ellis stated that Councilman Blackman served ten years on the Planning Board before becoming Councilman in 1994. He also served as Liaison to the Recreation Committee, the Zoning Board of Appeals and also served on the Drainage Committee. Supervisor Ellis commended Councilman Blackman as a very supportive member of the Town Board, being very much attuned as to what was best for the community, not only short term, but also the long term. He stated that at budget meetings, Councilman Blackman was one of the first to question expenditures, making sure that if they are spending money, it is spent effectively and efficiently. Supervisor Ellis thanked Councilman Blackman for his counsel and service on the Board, acting in the best long-term interests of the citizens of the Town of Cambria.

Supervisor Ellis stated that Lou Ann Murawski also has had a long record of public service, serving for two years as Deputy Town Clerk prior to becoming Town Clerk in 1996. She also served as Registrar of Vital Statistics and Records Management Officer. Prior to coming to the Town of Cambria, she was Town Clerk in the Town of Niagara for twelve years. The Board has appreciated her prior experience and her knowledge of Town laws. He stated that the Town Supervisor and Town Clerk work very closely together, being the two individuals primarily responsible for the administration of the Town. He stated that she has been most supportive of him as Town Supervisor.

As they leave public service, Supervisor Ellis expressed that the Town of Cambria is very appreciative of the contributions they have made to the Town Board and their ability to effectively and efficiently govern the Town for the last 20 years.

A motion was made by Supervisor Ellis and seconded by Councilman Ohol that the Town Board formally recognize the outstanding public service contribution of Town Clerk Lou Ann Murawski and Councilman Robert Blackman for their service during the last 20-30 years in various positions, thanking them for their support, their energy and their contribution to the good governance of the Town of Cambria.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

Councilman Blackman indicated two achievements come to mind which he supported during his tenure: the paving of Green Road, the last gravel road within the Town, and the installation of the remote water meter readings for the Water Department. He expressed his appreciation in serving the Town during the past twenty years.

Town Clerk Lou Ann Murawski expressed her appreciation to the Town Board for their support, and to her Deputy Clerks, Tamara Cooper and Paula Jones, as well as past Deputy Clerks, Christine Osypian and Colleen Love, for their assistance over the years. She stated that during her 32-year career she has worked with a lot of different Councilmen and Supervisors and this particular Town Board is a "nice mix", with each Board member having something to offer. Expressing thanks, she stated that serving as

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Town Clerk has been a pleasure, a privilege and a blessing to her life.

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The regular meeting resumed. Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Ohol and seconded by Councilman Foe, it was resolved to approve the Minutes of November 7, 2013.

Ayes: Blackman, Ellis, Foe, Ohol, Roerts -Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

Capital Project AFB Remediation	Claim 15	\$9,181.15
Cemetery Fund	Claim 17	153.39
Drainage Fund	Claims 21 – 22	667.80
General Fund	Claims 504-561	94,890.95
Highway Fund	Claims 186-203	79,697.76
Recreation Fund	Claims 118-125	2,440.75
Refuse Fund	Claim 11	34,842.48
Sewer Construction Fund	Claim 5	850.00
Sewer Operating Fund	Claims 45-51	10,082.46
Trust Agency	Claims 53-58	12,531.43
Water Operating	Claims 200-223	38,082.85

Upon a motion duly made by Councilman Blackman and seconded by Councilman Roberts, it was resolved that the abstract of audited vouchers be approved as read by the Town Clerk

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

SEWER REHABILITATION FORMER LOCKPORT AFS

Randy Roeseler updated the Board, indicating that the manhole was re-coated earlier this week and the lining work should be completed on the 19th.

FORMER LOCKPORT AFS REMEDIATION

Randy Roeseler indicated that the closeout report for the work that was done was submitted last week. A communication is expected from NYSDEC, which may be sent to the Cambria Housing Authority, acknowledging the completion of the remediation under the guidelines of NYS rules and regulations. A brief discussion followed.

COMPREHENSIVE PLAN UPDATE

Supervisor Ellis indicated the Committee will meet on the 19th of December and will continue their review of the surveys and development of the goals and getting information back to the consultant. The next meeting of the public should be by the end of January.

TOWN CLERK REPORTS

The Town Clerk reported receipt of the following:

- Building Inspector Report, November 2013 – Total Receipts: \$150.00
Total value of construction: \$52,278.00
- Town Clerk Report, November 2013 – Total Receipts: \$49,963.09

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- Letter from Pekin Fire Company to include the name of Kayla Hogg, 5310 Shawnee Rd., Sanborn, NY onto the roster of active firemen
- Letter from Cambria Fire Company to include the name of Miranda Manning, 5208 Upper Mountain Rd., Lockport, NY onto the roster of active firemen.

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to approve the request of Pekin Fire Company for the addition of Kayla Hogg and Cambria Fire Company for the addition of Miranda Manning to the roster of active members, pending receipt of the required physical forms.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried

- Letter of Resignation from Theresa Kroening as a member of the Zoning Board of Appeals.

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts, it was resolved to accept the resignation of Theresa Kroening with regret.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

HIGHWAY SUPERINTENDENT REPORTS

The Highway Superintendent reported as follows:

- The price of salt is \$38/ton vs. \$44/ton and it comes from Canada
- Town Park – the entrance gate will be locked in the evening and opened in the morning
- Water/Sewer – commented on the interior illumination of the recently installed manhole

TOWN POLICY/PROCEDURES REVIEW COMMITTEE

Councilman Foe reported that the Town Attorney and Building Inspector met a few weeks ago and they are waiting for the final document from the Town Attorney.

CONCERNS OF CITIZENS

Michael Sieczkowski, 4555 Budd Rd., expressed appreciation on behalf of himself and his wife to Councilman Blackman and Town Clerk Lou Ann Murawski for their dedicated and continuous service to the Town of Cambria.

Legislator David Godfrey also expressed congratulations to Councilman Blackman and Town Clerk Lou Ann Murawski and wished them well on their retirement.

Legislator Godfrey updated the Board on the following:

- CWM – The Legislature met with the Attorney regarding their proposal and the resolution was sent back into Committee to enhance the resolution.
- Air Base – meetings have been held and the mission study has been completed; the next step is the marketing plan and getting it to Washington.
- Narrowbanding – the first tower is under construction in Newfane. The other two sites will have to wait until spring.
- Rural broadband – Orleans County has their towns lined up, as well as most of the towns in Niagara County; however, the Town of Wilson opted out.
- County budget – will be acted on the 17th of December; they are looking at a decrease in the County tax, a 1.6% reduction in Cambria. Projected revenue has increased 3.48%.

STREET LIGHT – COMSTOCK/UPPER MOUNTAIN ROAD

Highway Superintendent Jon MacSwan recommended that a street light be installed at the intersection of Comstock and Upper Mountain Roads, as it is very dark. A letter has been received requesting the Town Board to address the matter.

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Upon a motion duly made by Councilman Foe and seconded by Councilman Ohol, it was resolved to petition National Grid to install an overhead street light at the intersection of Comstock Road and Upper Mountain Road.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

MODERN DISPOSAL SERVICES – MODIFICATION OF AGREEMENT

Attorney Roberson explained this is the second of two, three-year extensions. The modification agreement also includes provisions for collection of recyclables every other week in recycling carts.

Supervisor Ellis explained that the bi-weekly recycling pickup will commence March 1st. It will save the town about \$43,000 on an annual basis.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Ohol, it was resolved to approve the extension of the contract/modification of agreement with Modern Disposal Services, Inc., for Recycling and Refuse pickup, extending the contract for three years.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

INTER-MUNICIPAL AGREEMENT – JOINT BIDDING AND PURCHASE OF RECYCLING TOTES

Attorney Roberson explained that the Towns of Newfane and Cambria have discussed jointly bidding on the purchase of recycling totes. He has prepared an inter-municipal agreement for the joint bidding and he recommends the Board approve the agreement and authorize the Supervisor to sign same.

Upon a motion duly made by Councilman Ohol and seconded by Councilman Foe, it was resolved to authorize the Town Supervisor to enter into an Inter-Municipal Agreement with the Town of Newfane relative to joint bidding and purchase of recycling carts.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

RESOLUTION AUTHORIZING ADVERTISING FOR BIDS

Upon a motion duly made by Councilman Roberts and seconded by Councilman Ohol it was resolved to authorize a joint notice, advertising for bids for Recycling totes, with bid opening to be on January 7, 2014 at 10 am at the Cambria Town Hall.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

SECURITY CAMERA SYSTEM

Councilman Foe presented an overview of the security monitoring system which will allow monitoring of activities in and around the Town Hall and Municipal Building. The Board met with representatives from PremCom, Amherst, NY, the same company that provides our computer services. The security system will be tied into our server.

Supervisor Ellis indicated that a procurement form has been completed with justification as a sole source situation as they will use equipment that will be compatible with our existing network system. He recommended approval of their proposal at a cost of \$15,335.28.

Upon a motion duly made by Councilman Foe and seconded by Councilman Ohol it was resolved to accept the proposal from PremCom, Amherst, NY for the installation of a security system as submitted in their quote No. 406729 at a cost of \$15,335.28.

Ayes: Ellis, Foe, Ohol, Roberts Abstained: Blackman -Motion Carried-

PROCUREMENT FORM – FIRE SUPPRESSANT SYSTEM

A procurement form was presented for the installation of a Fire Suppressant system for the Records Room. The low quote was from Life Safety, 60 Sonwil Drive, Buffalo, NY at a cost of \$8,900.00.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe, it was resolved to accept the proposal from Life Safety for the installation of a Fire Suppressant system for the Records Room at a cost of \$8,900.00.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts, -Motion Carried-

PROPOSAL FROM WENDEL – ASSET MANAGEMENT PLAN

Supervisor Ellis presented a brief overview of the proposal stating the Board originally had discussions in March for the preparation of an Asset Management Plan. He explained the Town has an excellent water system; however, some of the lines are 40+ years old and we need to know what the status is and prepare for a plan for the replacement/service in the years ahead. The proposal from Wendel includes Phase I – Asset review of the existing data for the water and sanitary sewer systems. The second phase is the detailed development of an Asset Management Plan based on their findings from the Phase I review.

Upon a motion duly made by Supervisor Ellis and seconded by Councilman Ohol, it was resolved to approve the proposal from Wendel Engineering for Phase I of the Asset Management Plan in the amount of \$15,000.00.

Councilman Foe stated he applauds the Board for the discussions they shared with each other on the subject. He further commented that he understands clearly the Town does need some sort of plan in place; however, he feels this is a large sum of money for just Phase I of the project.

Councilman Roberts stated that he cannot support the plan in its present form.

Ayes: Blackman, Ellis, Foe, Ohol Noes: Roberts -Motion Carried-

ASSOCIATION OF TOWNS CONFERENCE

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to authorize Town officers and officials to attend the annual Association of Towns Training school and meeting to be held in New York City from February 16-19, 2014.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

YEAR END CLOSE-OUT OF FUNDS

Supervisor Ellis requested Town Board approval of specific year-end encumbrances as follows:

- Authorize \$19,000.00 to be encumbered from A5132.04 (Overhead Doors)
- Authorize \$21,400.00 to be encumbered from A1620.04 (Town Hall Roof Re-Coating)
- Authorize \$15,000.00 to be encumbered from A1620.04 (Fire Suppressant –Records Room)
- Authorize \$10,000.00 to be encumbered from Water Operating SW8310.03 and \$5,000.00 from Sewer Operating SS8110.04 (Asset Management Plan)

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to authorize the Town Supervisor to encumber funds from the specific accounts as presented.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

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Upon a motion duly made by Councilman Roberts and seconded by Councilman Ohol, it was resolved to authorize the Town Supervisor to encumber funds, pay bills and make necessary line item transfers to close out the 2013 accounts.

Ayes: Blackman, Ellis, Foe, Ohol, Roberts -Motion Carried-

ADDITIONAL MATTERS

- Supervisor Ellis recognized Thomas Reed for the excellent job in decorating the Town Gazebo/Christmas tree, indicating the light display is, by far, the best we have ever had.
- Councilman Foe indicated he was made aware of the parking situation at the group home on Route 429, which nearly caused another accident.

Jon MacSwan indicated the Town Attorney was given direction to send them a letter. Supervisor Ellis indicated he would follow up on the matter.

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On behalf of his fellow Councilmen, the Town Supervisor, Town Clerk and Town Attorney, Councilman Ohol wished everyone in the Town a happy holiday season.

In closing, Councilman Blackman thanked the Town Board, the Attorney, Engineers, the Highway Superintendent, County Legislator Godfrey and those that have attended Town Board meetings, indicating they have all made the last 20 years on the Board worthwhile.

ADJOURNMENT

The meeting was adjourned by motion made by Councilman Blackman and seconded by Councilman Foe. Time: 9:00 pm

Respectfully submitted,

Lou Ann Murawski
Town Clerk