



TOWN OF CAMBRIA

4160 Upper Mountain Road, Sanborn, NY 14132

REQUEST FOR PUBLIC ACCESS TO RECORDS

Date: _____

I wish to inspect the following record(s):

Identify the records you are interested in as clearly as possible

You may inspect documents first and then ask for copies of the ones you actually want. The cost of each copy is \$.25.

Printed Name: _____

Address: _____

City/State/Zip: _____

Phone #: _____

Signature: _____

****FOR AGENCY USE ONLY****

Date completed: _____

Photocopies: # _____ Charge: _____

DENIED for the reason(s) checked below. The law contains provisions for appeals when denied.

- _____ Exempted by statute other than Freedom of Information
- _____ Unwarranted invasion of personal privacy
- _____ Would impair contract awards or collective bargaining agreements
- _____ Trade secret; confidential commercial information
- _____ Law Enforcement records
- _____ Would endanger the life or safety of any person
- _____ Interagency or intra-agency materials
- _____ Record is not maintained by this agency
- _____ Record of which this agency is legal custodian cannot be found
- _____ Other _____

Any person denied access to records may appeal the denial within 30 days of the denial. Such appeals should be in writing and addressed to the Supervisor of the Town of Cambria at the address above.