

**Approved**

**TOWN OF CAMBRIA TOWN BOARD**

**May 11, 2023**

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 11<sup>th</sup> day of May 2023 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

**BOARD MEMBERS PRESENT:**

Wright H. Ellis, Supervisor  
Matthew P. Foe, Councilman  
Jeffrey S. Hurtgam, Councilman  
Benjamin D. Musall, Councilman  
Randy M. Roberts, Councilman

**ALSO PRESENT:**

Tamara J. Cooper, Town Clerk  
Steven Kroening, Deputy Highway Superintendent  
Gary Billingsley, Attorney  
Tim Walck, Wendel  
9 Interested Individuals

Following salute to the flag, Supervisor Ellis opened the Public Information Meeting for the Stormwater Annual Report.

**PUBLIC INFORMATION MEETING  
MS4 DRAFT ANNUAL REPORT/STORMWATER MANAGEMENT PLAN**

Tim Walck, Wendel, gave a brief presentation regarding the Stormwater Management Program which included the six factors affecting Stormwater Management: public education and outreach, public participation, and involvement; illicit detection/discharge; construction control measures; post-construction control measures and stormwater pollution prevention “good housekeeping”. The report is available for review on the Town of Cambria website and in the Town Clerk’s office.

Supervisor Ellis closed the informational meeting at 7:05 pm and called the regular meeting to order. Board members acted upon the following matters:

**APPROVAL OF MINUTES**

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe, it was resolved to approve the minutes of the Town Board meetings of April 13, 2023, work; April 13, 2023 regular.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**APPROVAL OF VOUCHERS**

Having been reviewed by the Town Board, the following claims were presented for payment:

<b>May 11, 2023</b>	<b>CLAIM NUMBERS</b>	<b>ACCOUNT</b>
<b>Drainage</b>	<b>3</b>	<b>\$ 181.24</b>
<b>General</b>	<b>188-235</b>	<b>\$ 86,464.77</b>
<b>Highway</b>	<b>64-84</b>	<b>\$ 46,597.59</b>
<b>Refuse</b>	<b>5</b>	<b>\$ 36,667.58</b>
<b>Sewer Construction</b>	<b>4</b>	<b>\$ 3,250.00</b>

<b>Sewer Operating</b>	<b>19-24</b>	<b>\$ 1,596.04</b>
<b>Trust &amp; Agency</b>	<b>9-10</b>	<b>\$ 13,935.00</b>
<b>Water Operating</b>	<b>66-85</b>	<b>\$ 7,057.36</b>

**Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved that the abstract of audited vouchers dated May 11, 2023, be approved as read by the Town Clerk.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

#### **FAIR VILLAGE SEWER REPLACEMENT**

Tim Walck, Wendel, reported that we are still waiting for Health Department approval to move forward with the Fair Village Sewer Replacement project. It was submitted in mid-March.

#### **DRAFT MS4 STORMWATER ANNUAL REPORT**

**Upon a motion duly made by Councilman Musall and seconded by Councilman Foe, it was resolved to approve the MS4 Draft Annual Report for 2022 and to authorize Supervisor Ellis to sign the document and forward it to the DEC.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

#### **REVISIT & REVISE THE PERSONNEL POLICY**

Supervisor Ellis indicated that some additions need to be made to the current Personnel Policy. The Town will provide Personal Protective Equipment (PPE's) for full-time and part-time employees who work with and around equipment. Changes will be made as read by Supervisor Ellis.

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts, it was resolved to approve the additions to the Personnel Policy. The Town will provide Personal Protective Equipment and annual partial reimbursement toward the purchase of safety shoes for full-time and part-time employees who work with and around equipment.**

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

WRIGHT H. ELLIS voting AYE  
MATTHEW P. FOE voting AYE  
RANDY ROBERTS voting AYE  
JEFFREY S. HURTGAM voting AYE  
BENJAMIN D. MUSALL voting AYE

The Resolution was thereupon declared duly adopted.

### **TOWN CLERK REPORTS**

The Town Clerk reported receipt of the following:

- |                                    |                       |               |
|------------------------------------|-----------------------|---------------|
| • Town Clerk Report April:         | Total Receipts:       | \$ 23,167.82  |
| • Building Inspector Report April: | Total fees collected: | \$ 4,307.55   |
| Estimated value of construction:   |                       | \$ 742,963.00 |

### **HIGHWAY SUPERINTENDENT REPORTS**

Steven Kroening, Deputy Highway Superintendent, reported as follows:

Deputy Kroening requested that Highway 1998 Chevy Pick-up truck #1-4456 be swapped with Park 2003 Chevy Pick-up truck #17-4126.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Musall it was resolved to authorize the exchange of Highway 1998 Chevy Pick-up truck #1-4456 be swapped with Park 2003 Chevy Pick-up truck #17-4126.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

- Raymond Rd.-working in conjunction with Wheatfield to replace creek culverts and repair bad spots. Then the entire road will be paved. The cost will be split with Wheatfield.
- Brush pick up will continue.
- Tire drop off and electronic recycling will be held May 20<sup>th</sup> from 8:00 am to 12:00 noon.
- The off-road ditching- machine moved from Moore Rd. because of wet conditions and was moved to the Hahn farm.
- Paid Lawn and Driveway culverts are being installed as schedule permits.
- Cemetery-mowing

### **TOWN PARK**

- Electricity is almost complete in shelters.
- Continuous mowing.

### **WATER SEWER REPORTS**

Steven Kroening, Deputy Highway Superintendent, reported as follows:

No reports.

### **ATTORNEY REPORTS**

No reports.

**Supervisor Ellis reported as follows:**

- Bear Ridge Solar Project-still waiting on the decision from the executive director of renewable energy siting.

Roger Palmer, COIS, reported that the Meat Raffle Fundraiser brought in approximately \$2,000.00.

- DOT re: NY Route 425 at Upper Mt Rd.-received a response that there is no indication that there are issues with the geometry and or design of the intersection. However, they will improve signage and pavement markings.

### **CONCERNS OF CITIZENS**

No one present to be heard.

**NEW BUSINESS**

**PERSONNEL MATTERS**

Supervisor Ellis is in receipt of a letter of resignation from Elizabeth Kline, Principal Clerk effective Friday, May 19, 2023.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to accept with regret, the resignation dated May 5, 2023, of Principal Clerk, Elizabeth Kline effective May 19, 2023.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

The Town Board is in receipt of a letter of resignation from Jon T. MacSwan, Highway Superintendent effective June 1, 2023.

**Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to accept with regret, the resignation dated May 10, 2023, of Jon T. MacSwan, Highway Superintendent, effective June 1, 2023.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to appoint Steven Kroening to Highway Superintendent effective June 1, 2023, to fulfill the remaining term of Jon MacSwan, to expire December 31, 2023.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**BOARD OF ASSESSMENT REVIEW**

The Town is in receipt of a resignation letter from Frank Scarfone who serves on the Board of Assessment Review. Debra Littere, Assessor is recommending appointment of Lois Lendway, 4117 N. Ridge Road to fulfill the remainder of Mr. Scarfone's term ending 9/30/2024.

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe it was resolved to accept with regret, the resignation of Frank Scarfone, Board of Assessment Review Board and appoint Lois Lendway, 4117 N. Ridge Rd. fulfill the remainder of Mr. Scarfone's term on the Board of Assessment Review Board ending 9/30/2024.**

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**ADJOURNMENT**

As there was no further business, the meeting was adjourned by motion made by Councilman Musall and seconded by Councilman Roberts. Time: 7:25 pm.

**Ayes: Ellis, Foe, Hurtgam, Musall, Roberts**

**-Motion Carried-**

Respectfully submitted,

Tamara J. Cooper, Town Clerk